



# SCOTTISH COUNCIL OF TAEKWONDO

Protection Level Guidance

Updated:

7<sup>th</sup> August 2021

For Period:

9<sup>th</sup> August 2021 Onwards

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## 1. Quick View – Scottish Council of Taekwondo Protection Level Guidance

### Summarised Protection Level Info.

Protection Level	Age Group	INDOOR	OUTDOOR	Maximum Bubble Size	Total Daily Limit
BLO	All	Contact Sport Permitted	Contact Sport Permitted	No limit	5,000
0	All	Contact Sport Permitted	Contact Sport Permitted	500	1,000
1	Under 18	Contact Sport Permitted	Contact Sport Permitted	100	1,000
	Adult	Non Contact Only	Contact Sport Permitted	100	1,000
2	Under 18	Contact Sport Permitted	Contact Sport Permitted	50	500
	Adult	Non Contact Only	Contact Sport Permitted	50	500

<b>CLASS SIZES &amp; RULES</b>	<ul style="list-style-type: none"> <li>Below Level 0 (BLO)               <ul style="list-style-type: none"> <li>For all ages, a sporting 'field of play bubble' has no limits</li> <li>For all ages, contact and non-contact, the total daily limit is:                   <ul style="list-style-type: none"> <li>5,000 participants, including instructors</li> </ul> </li> </ul> </li> <li>The number of participants allowed to take part in organised indoor sport or physical activity should follow Scottish Government guidance on the opening of sport and leisure facilities and sport specific SGB Guidance.</li> </ul>
<b>EQUIPMENT</b>	<ul style="list-style-type: none"> <li>Pad work must not be used where contact sport is not permitted</li> <li>Dummies may be used but cleaning guidance must be followed</li> </ul>
<b>COMPETITIONS</b>	<ul style="list-style-type: none"> <li>We now have competition guidance, see section 8</li> </ul>
<b>ACCEPTABLE TRAINING LOCATIONS/VENUES</b>	<ul style="list-style-type: none"> <li>All class locations must have the space and facilities to comply with 'Getting Your Facilities Ready for Sport'</li> </ul>
<b>LINKS TO USEFUL INFO.</b>	<ul style="list-style-type: none"> <li><a href="#">sportsotland latest sport guidance</a></li> <li><a href="#">Getting your Facilities Ready for Sport</a></li> <li>Useful <a href="#">Coaching Information</a></li> <li><a href="#">Covid Officer Training</a></li> <li><a href="#">Sportsotland COVID resources</a></li> <li><a href="#">Public Use of Face Coverings</a></li> </ul>

## 2. Introduction

These guidelines have been developed by Scottish Council of Taekwondo for all taekwondo activities within Scotland and were produced with support from **sportscotland** and the Scottish Government.

The document shall remain fluid and shall be updated as further phased guidance is released by the Scottish Government regarding Covid-19 and our route from lockdown. The document provides guidance for activity and checklists that should be completed before each session.

Scottish Government has updated the strategic framework document for managing COVID-19 which becomes effective from 9<sup>th</sup> August 2021. This provides an updated Bellow Level 0 (BLO)-4 Level approach to restrictions with each local authority area (or sub-area) placed in a relevant protection Level depending upon its COVID-19 status which will be reviewed weekly.

From 9<sup>th</sup> August 2021, all local authorities in Scotland move to BLO, allowing contact sport for all age groups. The total participants throughout the day must not exceed 5,000 people including instructors/coaches.

This period removes the requirement for physical distancing but face masks are still mandatory in non-playing areas. All participants, visitors and spectators should wear face coverings, indoors, before and after activity or when in non-playing areas of the facility.

At BLO a maximum of 5000 people outdoors and 2000 people indoors can spectate subject to the organiser following [Scottish Government Coronavirus \(COVID-19\): events sector guidance](#)

People who are symptomatic, including close contacts, should self-isolate for 10 days as per NHS Scotland guidance. From the 9th August 2021 close contacts 18 years of age or over who have been double vaccinated for more than 14 days or 5 to 17- year-olds, with no symptoms, will be able to take a PCR test and end self-isolation if the result is negative. No one who is self-isolating should attend a sports facility or activity.

Details of which Protection Level applies for your Local Authority can be found here:

<https://www.gov.scot/publications/coronavirus-covid-19-protection-levels/pages/protection-levels-by-area/>

### 3. Activity Permitted at Each Level

The table in the 'Quick View' on page 2, provides a table of summarised activity permitted at each level. This should provide an easier viewing.

Check which protection level applies to you local authority area here:

<https://www.gov.scot/publications/coronavirus-covid-19-protection-levels/pages/protection-levels-by-area/>

Below is detailed information on what is and is not permitted for sport and physical activity at each level. Updates are highlighted in yellow.

		Beyond Level 0	Level 0	Level 1	Level 2	Level 3	Level 4
<b>OUTDOOR SPORT</b> Organised outdoor sport, competition, events and Physical Activity (PA)	<b>Overview</b>	No field of play bubble restrictions apply beyond Level 0, although limits on participation numbers at competition and events are applicable. For Levels 0-4 outdoor sporting 'field of play bubbles' apply for organised sport as noted below. At Levels 0-2 figures exclude coaches and support staff*. Multiple bubbles can be used for training, events, and competition if appropriate guidance, set out within this document, is followed. Indoor and outdoor stadium, or equivalent events/competitions, involving spectators are subject to relevant Scottish Government guidance.					<b>Local training / competition only.</b>  <b>U12s:</b> max 30 including coaches. <b>Over 12s / adults:</b> max 15 including coaches.
		<b>No bubble restrictions</b> <b>Total Daily Limit:</b> 5000 participants	<b>Maximum bubble size:</b> 500 participants* <b>Total Daily Limit:</b> 5000 participants	<b>Maximum bubble size:</b> 100 participants* <b>Total Daily Limit:</b> 1000 participants	<b>Maximum bubble size:</b> 50 participants* <b>Total Daily Limit:</b> 500 participants	<b>Maximum bubble size:</b> 30 participants <b>Total Daily Limit:</b> 200 participants	
	<b>Children &amp; Young people (u18 years)</b>	Contact & non-contact sport & PA permitted	Contact & non-contact sport & PA permitted	Contact & non-contact sport & PA permitted	Contact & non-contact sport & PA permitted	Contact & non-contact sport & PA permitted	<b>U12s:</b> Contact sport & PA permitted <b>12-17 years:</b> Non-contact sport & PA permitted.
	<b>Adults (18+ years)</b>					Non-contact sport & PA permitted Contact sport & PA prohibited	Non-contact sport & PA permitted Contact sport & PA prohibited
<b>INDOOR SPORT</b> Organised indoor sport, competition, events and Physical Activity (PA)	<b>Overview</b>	Organised indoor sport or physical activity should follow Scottish Government <a href="#">Covid-19: sport and leisure facilities</a> and sport specific <a href="#">SGB Guidance</a> . <b>'Group' activity</b> refers to adults, who take part in organised sport or physical activity, where the number of participants is larger than allowed under normal household rules. <b>'Individual exercise'</b> refers to organised sport or physical activity which takes place within household rules i.e. 1:1 coaching. For further information see definitions within this guidance.					
	<b>Children &amp; Young people (u18 years)</b>	Contact & non-contact sport & PA permitted	Contact & non-contact sport & PA permitted	Contact & non-contact sport & PA permitted	Contact & non-contact sport & PA permitted	Contact & non-contact sport & PA permitted	<b>Indoor sport &amp; PA prohibited:</b> Leisure Centres, gyms and other indoor sports facilities closed.
	<b>Adults (18+ years)</b>			Non-contact sport & PA permitted Contact sport & PA prohibited	Non-contact sport & PA permitted Contact sport & PA prohibited	Indoor <u>individual exercise only</u> No contact or non-contact group activity	

## 4. Club Responsibilities

1. **COVID Officer:** Clubs should appoint a named 'COVID Officer' who will complete the COVID Officer training, document risk assessments and ensure all appropriate mitigations are put in place and that appropriate records of attendance and contact details are maintained at all club sessions. Clubs should inform Scottish Council of Taekwondo of their appointed COVID officer and confirm contact details.
2. **Cleaning of Equipment:** Where shared equipment is permitted, cleaning should be undertaken before and after each session and during regular breaks in the session. Cleaning of any shared equipment, particularly pads of dummies, should be undertaken.
3. **Risk Assessment:** Risk assessments should be carried out and documented for all activities and facilities. Consider safety first, particularly minimising the risk of infection/transmission and following Scottish Government guidance regarding health, hygiene, and physical distancing. A risk assessment template is included in the resources below. Instructors/coaches should risk assess and plan appropriately for the session in advance, be aware of responsibilities and be clear on expectations with participants.
4. **Class sizes:**
  - Below Level 0 (BL)
    - Maximum bubble size = no limits
    - Total daily limit = 5000, including coaches/instructors
  - Level 0
    - Maximum bubble size = no limits
    - Total daily limit = 1000, including coaches/instructors
  - Level 1
    - Maximum bubble size = 100 participants, including coaches/instructors
    - Total daily limit = 1000, including coaches/instructors
  - Level 2
    - Maximum bubble size = 50, including coaches/instructors
    - Total daily limit = 500, including coaches/instructors
  - Level 3
    - Maximum bubble size = 30, including coaches/instructors
    - Total daily limit = 200, including coaches/instructors

Please consider facility size and instructor:participant ratios when determining your sizes for sessions.

5. **Test and Protect:** More information can be found in section 12. Note a register of participants should be stored safely for a period of time that reflects necessity.

**Travel Guidance:**

- A. Participants Under 18 can travel to and from Level Below Level 0 (BL0)-3 areas to take part in organised club and competition basketball.
- B. Participants aged 18 years or over can travel to and from Level BL0- 2 areas to take part in organised club activity. They should not travel to a Level 3 or 4 area.
- C. If you need to share a vehicle with anyone from another household, you should continue to follow the appropriate measures, steps and precautions where possible:
- i. if sharing a vehicle with anyone from another household, limit the number of people in the vehicle to as few as possible, ideally no more than 2 (applies to adults and children aged 12 and over)
  - ii. use the biggest vehicle available for car sharing purposes
  - iii. windows in the car should be opened as far as possible taking account of weather conditions to improve ventilation in the space
  - iv. occupants in the car, including the driver, should wear a face covering provided it does not compromise driver safety in any way
  - v. occupants should perform hand hygiene before entering the vehicle and again on leaving the vehicle
  - vi. occupants should avoid eating in the vehicle
  - vii. passengers in the vehicle should minimise any surfaces touched
  - viii. the longer the journey, the higher the risk; keep journey times to the minimum feasible and do not linger in the vehicle before or after the journey itself.
  - ix. keep the volume of any music/radio to a minimum to prevent the need to raise voices in the car

Age Group		Level 0	Level 1	Level 2	Level 3	Level 4
U18s	✓	✓	✓	✓	✓	✓
18+ (Adults)	✓	✓	✓	✓	Local Travel Only	Local Travel Only

6. **Participant Screening:** The player self-screening form should be provided to all participants in advance of the session. Any player showing symptoms should not be allowed to attend.
7. **Hygiene:** All participants should use hand sanitiser before and after sessions and during any breaks. Instructors/coaches should make hand sanitisers or wipes available for use before, during and after a session where possible. Hand sanitiser should be at least 60% alcohol based and detergent wipes are appropriate for the surface they are being used on. Cleaning products should conform to EN14476 standard or any detergent is followed by chlorine releasing agent.

If you need to sneeze or cough, you should do so into a tissue or upper sleeve. Dispose of your tissue into an appropriate bin or place in a plastic bag and take home. Avoid touching your face and ensure to clean your hands with at least 60% alcohol gel.

8. **Payment:** Any payments required for a session should be online and cash payments should be avoided.
9. **Spectators:** 'Beyond Level 0' a maximum of 5000 people outdoors and 2000 people indoors can spectate subject to the organiser following [Scottish Government Coronavirus \(COVID-19\): events sector guidance](#)

## 5. Guidance for Outdoor Contact Taekwondo

**Under 18: Applicable in Protection Levels BL0 to 3**

**Adult: Applicable in Protection Levels BL0, 1 & 2**

Please look at the 'Quick Look' section or the 'Activity Permitted at Each Level' to determine if indoor contact taekwondo sessions apply to your organisation.

- a. **Physical Distancing:** No requirement for physical distancing. Rules on household groups should be maintained before and after sessions and during breaks in sessions.
- b. **Group Size:** While there is an exception to household rules for organised sport, organisers should still seek to reduce risk by minimising the number of participants taking part where possible and limiting the duration of sessions. The maximum size of any group, including coaches/instructors is:
  - No bubble limits for BL0, total daily limit 5000
  - No bubble limits for Level 0, total daily limit 1000
  - 100 people for Level 1, total daily limit 1000
  - 50 people for Level 2, total daily limit 500

- 30 people for Level 3, total daily limit 200

Please consider facility and instructor:participant ratios when determining your sizes for sessions.

- c. **Contact taekwondo:** All forms of taekwondo can be performed outdoors within their usual club environment and where guidance is followed.
- d. **Shared Equipment:** Use of non-essential shared equipment (e.g. cones, agility ladders) should be avoided. Shared pads should be cleaned before, during and after each session.
- e. **First Aid:** In the event of first aid treatment being required it is recognised that a suitably qualified person, coach or supervising adult may require to attend to the injured participant. The club appointed 'COVID Officer' should consider processes for managing this as part of the risk assessment

## 6. Guidance for Indoor Contact Taekwondo

**Under 18: Applicable in Protection Levels BL0 - 3**

**Adult: Applicable in Protection Level BL0 - 0**

Please look at the 'Quick Look' section or the 'Activity Permitted at Each Level' to determine if indoor contact taekwondo sessions apply to your organisation.

- a. **Physical Distancing:** No requirement for physical distancing. Rules on household groups should be maintained before and after sessions and during breaks in sessions.
- b. **Group Size:** While there is an exception to household rules for organised sport, organisers should still seek to reduce risk by minimising the number of participants taking part where possible and limiting the duration of sessions. Facility provider restrictions and club risk assessments will determine a safe number of participants.
  - i. No size limit for Level BL0, total daily limit 5000
  - ii. No bubble limits for Level 0, total daily limit 1000
  - iii. 100 people for Level 1, total daily limit 1000
  - iv. 50 people for Level 2, total daily limit 500
  - v. 30 people for Level 3, total daily limit 200

Please consider facility size and instructor:participant ratios when determining your sizes for sessions.

- c. **Contact taekwondo:** All forms of taekwondo can be performed indoors where this is permitted in the Protection Level for that Local Authority and where guidance is followed.
- d. **Shared Equipment:** Use of non-essential shared equipment (e.g. cones, agility ladders) should be avoided. Shared pads should be cleaned before, during and after each session.
- e. **First Aid:** In the event of first aid treatment being required it is recognised that a suitably qualified person, coach or supervising adult may require to attend to the injured participant. The club appointed 'COVID Officer' should consider processes for managing this as part of the risk assessment

## 7. Competition Guidance

**Under 18: Applicable in Protection Levels BL0-2 (not applicable in Level 3 due to maximum bubble size)**

**Adult: Applicable in Protection Level BL0 - 0**

### Competition Definition

- Gradings
- Contact competitions. Please consider if this is practical and if its permitted in protection levels and age range
- Pattern competitions

### Prior to Competition

- Ensure there is a system in place which prohibits gatherings around the venue. For example, parents/carers should not congregate around facility after drop of
- All participants (players, coaches, officials and volunteers) should check for symptoms of COVID-19. In line with the current Scottish Governments Guidance, if an individual is symptomatic and/or living in a household with a possible COVID-19 infection they should follow Scottish Government Guidance.
- People who are symptomatic, including close contacts, should self-isolate for 10 days as per NHS Scotland guidance. From the 9th August 2021 close contacts 18 years of age or over who have been double vaccinated for more than 14 days or 5 to 17- year-olds, with no symptoms, will be able to take a PCR test and end self-isolation if the result is negative. No one who is self-isolating should attend a sports facility or activity.
- Any participants who have been asked to isolate by the NHS Test and Protect must not exercise outside their home or garden and must not exercise with others
- Participants should maintain strict and frequent hand hygiene measures at all times.
- Participants should follow Scottish Government guidance on best practice for travel
- Use of toilets should adhere to the latest Scottish Government guidance
- Access to, and use, of changing rooms and showering facilities is permitted (other than in Level 4 areas where indoor facilities should remain closed) if appropriate risk assessment and hygiene measures have been put in place.
- A risk assessment should have been completed and risk mitigation measures put in place and monitored in accordance with **sportscotland's** guidance on [Getting our Facilities Fit for Sport](#)
- Participants should have had the opportunity to familiarise themselves with procedures, access and toilet facilities before the competition

### Travelling to and from the Venue

- Participants and clubs should follow the Scottish Government's Travel guidance which can be found [here](#)

- You should avoid car sharing with anyone from another household unless you deem it to be necessary. If individuals or groups do car share then they should follow [Transport Scotland: advice on how to travel safely](#) and put in place appropriate risk assessment and mitigations.
- Participants should adopt a sensible approach to this and identify the risks associated to travelling on both public and private transport

### At the Venue

- At the venue, the organisers should ensure all COVID-19 processes are in place, developing your own 'set up checklist' is helpful for this. This should include:
  - o Set-up of public health operating messages and access signage
  - o Set-up of facility including all court safety requirements
- Organisers should make hand washing facilities and/or hand sanitising available for all site users.
- Clubs should support the NHS Test and Protect Efforts by keeping a temporary record of all participants in any activity and support NHS requests for data if needed
- Before the start of the competition, participants should wear face masks when travelling around the venue

### Core Guidance

- More than one competition can take place throughout the day
- There must be 15 minutes between clear up of a competition and the starting procedure for a following competition to support cleaning procedures
- Participants may not cross over into another bubble within a day
- A bubble is defined as:
  - o No limit for BLO & Level 0, including coaches and officials
  - o 100 people for Level 1, including coaches and officials
  - o 50 people for Level 2, including coaches and officials
- Participants should turn up at the venue with the appropriate participating kit on
- Participants should not arrive more than 30 minutes before the competition start time
- Access to, and use, of changing rooms and showering facilities is permitted (other than in Level 4 areas where indoor facilities should remain closed) if appropriate risk assessment and hygiene measures have been put in place.
- 
- The COVID-19 Officer should monitor and be at the venue throughout the match

### Equipment

- Participants should limit sharing of equipment.
- Pads should be sanitised before, during intervals and after the competition. One person should be responsible for this.

### Sanitisation

- Hand sanitiser should be used regularly by all participants.
- Hands should be sanitised before the start of the competition
- During quarter breaks pads should be sanitised with an anti-bacterial wipe (confirming to BS EN 14476)
- The organisers should appoint someone with the responsibility of sanitising the equipment

### **Officiating**

- Officials are responsible for the equipment they will be using
- Officials may remind teams of COVID regulations if deemed appropriate
- The sharing of paperwork should be avoided

### **Spectators**

- A maximum of 5000 people outdoors and 2000 people indoors can spectate subject to the organiser following [Scottish Government Coronavirus \(COVID-19\): events sector guidance](#)

### **After the Competition**

- All participants should sanitise their hands after the competition
- When traveling around the venue, participants should wear a face mask
- One person should be responsible for cleaning of equipment

## 8. Club Checklist

### Prior to the session:

- Completed and filled risk assessment. Risk assessment examples are given later in this document.
- Attendance numbers confirmed prior to the activity to comply with risk assessments, coaching ratios, and facility requirements.
- Safeguarding requirements considered, including attendance of a parent/carer where required.
- First aid training of instructor/coaches is undertaken and in date.
- Confirm with the facility to ensure hand sanitisers and cleaning equipment will be ready.
- Confirm with the facility the protocol to enter and exit the facility.
- Confirm with the facility what access there are to toilets and changing rooms.
- Confirm with the facility any limits they have on participant numbers.
- Ensure first aid equipment is up to date and available.
- Ensure adequate hand sanitiser is available
- Ensure plastic bags and bins are available for rubbish.
- Communicate with participants detailing the screening process and form.
- Confirm with the participants the arrival and departure times (with staggering considered).
- Communicate with participants what hygiene requirements they will have to undertake.
- Ensure participants understand the measures in place to stop COVID-19 spread.
- Ensure participants understand any facility specific rules and procedures as these may differ across different facilities.

### At the activity:

- Complete the test and protect information including phone contact for participants.

- Hand sanitiser provided to participants prior, during and after the activity.

After the activity:

- Remove all rubbish.
- Remove any equipment.
- Ensure club COVID Officer receives register details for Test and Protect purposes.

## 9. Resources

The screening form should be provided to all participants and they should be requested to review all questions before leaving home to attend the activity. Screening forms should not be physically shared or collected by the coach.

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### Scottish Council of Taekwondo COVID-19 Self-Screening Form

**From 2nd November 2020**

**Name:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Please answer all questions accurately and honestly:**

- Are you experiencing any of the following symptoms?
  - High Temperature.
  - A new, continuous cough.
  - Change or loss of taste and smell
- Are you waiting for a Coronavirus test result?
- Have you been told by the NHS Test and Trace service that you've been in contact with a person who has Coronavirus?
- Have you returned from a destination outside the UK which requires you to quarantine?

If you have answered yes to any of the above questions, please follow Scottish Government guidance before attending any activities.

Note, From the 9th August 2021 close contacts 18 years of age or over who have been double vaccinated for more than 14 days or 5 to 17- year-olds, with no symptoms, will be able to take a PCR test and end self-isolation if the result is negative. No one who is self-isolating should attend a sports facility or activity.

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## Risk assessment template

- Risk Assessment Template: <https://sportscotland.org.uk/media/5764/risk-assessment-example.pdf>

## 10. Test and Protect Guidance

[Test and Protect](#) is Scotland's way of putting into practice NHS Scotland's test, trace, isolate and support strategy.

### Club Responsibilities:

To support Test and Protect the appointed COVID officer for sports clubs is required to:

- Collect the following details from every participant:
  - name
  - contact number
  - date of visit
  - time of arrival
  - time of departure
- Store the information securely for 21 days
- Be able to access to the information at short notice
- Provide any information requested should be shared with public health officials when requested.
- Not allow anyone refusing to provide Test & Protect information to participate in sessions.

**Further information:** A leaflet providing information on the Test and Protect service is available [here](#).